

**MINUTES OF THE MEETING OF THE
TOWN OF TONAWANDA LIBRARY BOARD
JANUARY 10, 2012**

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, January 10, 2012 at the Kenmore Library, 160 Delaware Road, Kenmore, New York, following due notice to trustees, official public notice to the Tonawanda News, and a posting in the Kenmore and Kenilworth Libraries. The following members were present:

Jason Aronoff	David Dietz	Jeanne Phillips
Penny DePasquale	Sheila Ginnane	Nancy O'Donnell

Also attending: Dorinda Darden, Library Director of Kenmore-Town of Tonawanda Libraries

Board Chair, David Dietz, called meeting to order at 7 pm

APPROVAL/CHANGES TO AGENDA:

- Motion made by Sheila Ginnane and seconded by Jason Aronoff to accept agenda as written. Motion passed.

APPROVAL/CHANGES TO MINUTES:

- Motion made by Sheila Ginnane and seconded by Jason Aronoff to accept minutes of December 13, 2011 as written. Motion passed.

REPORT OF CHAIR:

. Kenmore Library Remodeling Project:

- David Dietz presented a brief review of the remodeling plans for the 2nd floor of the Kenmore library for which the library received a New York State Library Construction Grant in 2010. The main features include:
 - A new children's section (East Side/Delaware Rd.) moved from the West end
 - New periodical, computer and media display sections (clustered at west end)
 - New lounge area (in the former periodical section)
 - New smaller circulation desk
 - New carpeting throughout the public area of the 2nd floor.
 - Installation of RFID technology
 - Installation of new ADA compliant main doors on the 1st floor
- Also included (but not covered by the Grant) is the movement of the offices of the library directory and secretary from the 1st floor to the 2nd floor staff area.
- A schedule of remodeling activities has been set which will require the closing of the Kenmore library for a two-week period from Monday, Jan. 23rd to Monday Feb. 6th. The town's Kenilworth library will have greatly increased hours to accommodate the closing.

- David Dietz stressed the importance of continued oversight of the remodeling project on the part of the trustees by attending the weekly meetings of project team members. These are usually scheduled each Monday at 10:00 AM [but Tuesday, Jan. 17th].

2. Updates on the Special Library District Proposal?

- As part of the ongoing SLD proposal the Board has been requested to complete a survey that is to be returned to Ellen Bach. Since both the Library Board and the Town Board have expressed strong reservations regarding the proposal, the trustees will have to decide whether it wants to comply with this request at this time.
- David Dietz reported on a series of emails he has exchanged with Sue Jacobs, president of ACT [the Association of Contract library Trustees] and with the heads of the other contract library boards of trustees concerning the SLD proposal which would require a change in the present governance structure resulting in loss of local autonomy. The contract libraries are asked to consider the advantage of a pause in the present SLD campaign in favor of direct negotiations with newly elected county executive Mark Poloncarz who has expressed support for increased library funding. If successful, such increased funding would lessen the need for the SLD.
- David Dietz stressed the importance of the upcoming ACT meeting scheduled for Saturday, January 21, 2012 at the Orchard Park library. This will provide an opportunity for the contract libraries to express their concerns and views regarding the SLD proposal. Several trustees indicated they would attend.

3. Library Accounts at Key Bank:

David Dietz reported that he has received a positive response from Key Bank manager Rudi DeMarco regarding our requests. These include:

- Dropping fees on Town of Tonawanda library accounts.
- Allowing checks to be drawn on two NYS Construction Grant accounts.

REPORT OF THE DIRECTOR:

STATISTICS

Circulation:

Kenmore:	December 2010: 21,789	December 2011: 25,436	+16.7%
Kenilworth:	December 2010: 8,871	December 2011: 7,026	-20.8%*

Foot Traffic:

Kenmore:	December 2010: 12,884	December 2011: 14,534	+12.8%
Kenilworth:	December 2010: 5,922	December 2011: 4,596	-22.4%*

***Kenilworth was open 200 hours in December 2010 and 136 hours in December 2011. Thus Kenilworth hours decreased by 32% from last year due to the budget cuts.**

Programs – The **Introduction to Facebook** Adult Computer class was presented by the Central Library Cybertrain staff on December 5th at the Kenilworth Branch with 3 in attendance. Kenilworth Branch Manager **Amy Christman** presented her **Adult Monthly Journal Group** program at the Kenmore Branch on December 6th with 9 in attendance. The Falk School visited the Kenilworth Branch on December 5th and December 12th with 4 children and 2 adults for a total of 6 in attendance. Ripen with Us Nursery School visited the Kenmore Branch on December 5th with 5 children and 2 adults. The children listened to stories, watched a short movie, and helped their teachers choose books to check out.

The Town of Tonawanda Public Library Director **Dorinda Darden** submitted a **Monthly Report for the Town of Tonawanda Public Library** to the Central Library that was included in the **Monthly Report of Library System Activity** for the December 15, 2011 System Board meeting.

Dorinda Darden along with Kenmore Branch Manager Susan Makowski, Town of Tonawanda Public Library Board of Trustees Chair David Dietz, Trustee Jason Aronoff, Town of Tonawanda Youth, Parks and Recreation Director Dan Wiles, Town of Tonawanda Parks Maintenance Supervisor Rich Ford and Town of Tonawanda Senior Engineer Assistant David Decker attended the Kenmore Remodeling Project weekly meetings held at the Kenmore Branch.

On January 9, 2012, work was begun by the Town of Tonawanda to move the Director and Secretary's offices to the second floor where the Branch Managers office and the storage areas are currently located. An office will be built off the wall of these two areas for the Branch Manager. The public restroom will also be expanded to make it ADA compliant.

UNFINISHED BUSINESS:

- Dorinda Darden reminded everyone that the Kenmore Library would be closed from January 23rd through February 5th for remodeling. She has sent out a press release to several sources so that patrons are informed of this closure.

NEW BUSINESS:

- Slate of nominees for Board offices was presented as: Co-Chairpersons (David Dietz and Jason Aronoff); Vice-Chairperson (Sheila Ginnane); Treasurer (Eileen Crawford); Secretary (Jeanne Phillips). There were no further nominations and Nancy O'Donnell made a motion to approve the slate. Sheila Ginnane seconded motion. The Secretary cast a vote for all offices as presented.
- Dorinda Darden has received three copies of the Buffalo and Erie County Public Library Annual Report (one for the Library Board, one for the Library and one for The Library Friends). The report is available for review.
- Dorinda Darden provided David Dietz with the 2011 contract extension between the Town of Tonawanda Library and the B&EPL system into 2012. This extension is not to go past July 31.

- Library Board approved the proposed hours for Kenilworth while the Kenmore Library is closed for remodeling. It will be open for 61 hours as opposed to the normal 32. This will include 3 evenings.
- Dorinda Darden was informed by B&ECPL that Kevin Hardwick donated \$200 to the Kenmore Libraries during the Bucks for Books campaign. The Buffalo News will match this amount.

PUBLIC COMMENT:

- Each Trustee received a letter written by a Kenmore Library employee requesting some clarification on various remodeling issues. These were discussed and Dorinda Darden will personally discuss these concerns with the complainant.

The next meeting of the Board of Trustees of the Town of Tonawanda Public Library will be held on Tuesday, February 14, 2012 at 7 pm.

Motion made by Jason Aronoff and seconded by Sheila Ginnane to adjourn. Meeting adjourned at 9:05 pm